

## **IASPM Executive Committee Meeting**

30 March 2013 (teleconference)

Participants: Martha Tupinambá de Ulhôa (IASPM Chair), Carlo Nardi (General Secretary), Violeta Mayer (Treasurer), Ed Montano.

### **Agenda**

1. Approval of previous meeting minutes
2. DOI and ISBN/ISSN for IASPM Proceedings
3. Grants for IASPM 2013
4. IASPM 2015 conference
5. Nominations for the next Executive Committee
6. Book Prize
7. Time and agenda for the next meeting

### **2. DOI and ISBN/ISSN for IASPM Proceedings**

CrossRef accepted the deposit for the Grahamstown Proceedings as a "Series" but refused the deposit for the Liverpool Proceedings with the same format. The deposit of the Liverpool Proceedings is at a stall. Martha brings to our attention that scientific societies often publish their proceedings with an ISSN, that is, as a "Series". These are mainly provisional research outputs but they are submitted before the conference takes place. She suggests we should take example from them.

Jacopo Tomatis will look into the issue with CrossRef under Ed's supervision. If it is not possible to deposit the Liverpool Proceedings as a "Series", Martha suggests that the IASPM proceedings be published as a "Report" rather than as a book with an ISBN.

The executive will bring the following points to the next GM:

- Proposal to have the IASPM 2013 Proceedings peer-reviewed. A half-blind peer-review process will be adopted: as the conference programme is public, it would be impossible to hide the author; nonetheless, the reviewer remains anonymous.
- Regarding the IASPM 2015 conference, proposal that the papers be submitted before the conference takes place. As long as it is agreed to adopt a peer-review process, the anticipated submission would allow peer-reviewing the papers in advance.

We need to adjourn the discussion and consider whether there are the conditions to implement a peer-review process for Spain 2013. Ed suggests writing a message to the list inviting volunteers for peer-review for the IASPM 2013 Proceedings. This will give us an idea whether the plan is feasible.

### 3. Grants for IASPM 2013

We received fifty requests for grants for IASPM 2013. Violeta and Laura identified two sine qua non conditions for eligibility and developed a point system to evaluate the remaining eligible candidates.

Conditions for eligibility:

- a) The candidate must have been a member of IASPM for at least the year before the conference (i.e., 2012 membership). Candidates who did not register their membership in 2012 are ipso facto ineligible.
- b) Regardless of their points (see below), candidates who have not received a grant for Grahamstown 2011 are given priority ahead of those who have received a grant for Grahamstown 2011.

Point system:

- 1 to 5 points for attendance to IASPM events (1 point per event, up to 5 points).
- 2 points for having or having had an IASPM-related official position (role in the IASPM@Journal, membership of the International or a local branch Executive Committee, organisation of an IASPM conference).
- 1 point for members since 2011 or earlier.
- 1 to 3 points according to how far the candidate comes from (1 point for Spain or Portugal, 2 points for rest of Europe, 3 points for rest of the world).
- 1 point taken off for incomplete applications (i.e., the candidate did not submit a supporting letter as requested).
- 2 points taken off for candidates who have already received a grant for Liverpool 2009.

Given that the conference host is paying for the executive members and keynote speakers expenses, there is \$15,000 for grants. For each individual grant there is a cap at 1,000 (however, many applicants are asking less). Violeta suggests granting successful candidates 80% of what they have requested.

The executive approves Violeta's criteria for the evaluation of grant requests.

Although in this instance the conference host is tacking care of guests' expenses, we agree that, in the future, IASPM should not invite keynote speakers as it is not in line with the association's mission.

Before publishing the results of the selection, Violeta will send the shortlisted candidates to the executive for check.

#### **4. IASPM 2015 conference**

Up to now, we have two informal proposals from Brazil and France respectively. We need to ask the candidates to send a formal proposal.

#### **5. Nominations for the next Executive Committee**

Sara Jansson should be invited to join as a Member at large. This is also due to the fact that the association, being registered in Sweden, needs a Swedish member.

Ed is willing to take another mandate as Webmaster and Publication Officer.

Violeta, Martha and Carlo will step down.

Violeta suggests that, as she is stepping down, Laura should be nominated for the next executive as either Membership Secretary or Treasurer in order to guarantee continuity.

For the role of Treasurer, it is suggested that members of local branches are approached.

#### **6. Book Prize**

Martha suggests inviting Franco Fabbri to co-ordinate the IASPM Book Prize.

#### **7. Time and agenda for the next meeting**

The Executive will have the next meeting in April to discuss conference-related issues once the schedule draft is ready.

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