IASPM EC Minutes (Meeting XII)
24/05/2019
14:00-16:00 (CET)

Executive Committee Meeting, May 24, 2019 (2pm CET), held by video conference (Skype)

Present: Franco Fabbri (FF), Marta Garcia Quiñones (MGQ), Antti-Ville Kärjä (AVK), Jacopo Conti (JC), Kimi Kärki (KK), Sílvia Martínez (SM), Ann Werner (AW)

1. EC Nominations

KK informs the meeting that a few nominations for EC positions have come in so far, and that they cover only some positions needed: Membership Secretary, Member at Large, Publications Officer. We agree to actively seek IASPM members who can be nominated for the next EC.

2. Canberra Conference (programme, membership checking)

MGQ and JC remind us that they need to have the list of people taking part in the conference. AVK informs the meeting that the final list of participants will be available after June 8.

MGQ asks for clarification of the streams announced in the programme: they were identified in the Call with letters and titles (i.e. "a- Temporal turns and revolutions"), but in the programme they are written using numbers. AVK will ask the LOC to reflect the titles in the programme.

Regarding the slot requested for the IASPM BOOK PRIZE presentation, we agree the best moment will be Thursday around 18:00, after the plenary session and before dinner. AVK will ask the LOC to confirm the slot, and SM will subsequently communicate to the LOC the technical requirements of the event.

FF points out that the GM needs to be recorded in order to facilitate the Minutes transcription. AVK will assure with the LOC that audio and even video recording equipment will be ready for this purpose. MGQ notes that having a recording of the GM will make easier the task of verifying the Minutes, if the General Meeting would approve the amendment of point 8.3 of the Statutes (see point 4. below).

3. Next IASPM Conference/s

There are two proposals for the organisation of the next Conference, one coming from Oslo and another from Korea (both already on the IASPM website). FF explains that the Korean organisers have offered to postpone organisation until 2023. In this case, they will need to have the GM approval in advance in order to maintain the compromise of the local agencies that will support the event in Korea. The EC agrees it could be a good compromise to maintain both candidacies and to assure the places for the 2021 and 2023 conferences, but this point will be submitted to the GM for its approval. We agree that the Korean organisers should present their candidacy to the GM, and discuss the possibility of postponing it until 2023.

4. Mailing list administration

JC explains that the issue with the mass unsubscribe-messages seems to have ceased. He checked with Freya Jarman that the system was not hacked and, at this point, anyone who asked to be removed has already been unsuscribed. The origin of the mass messages could be due to the fact that since the beginning of May, JC subscribed around 700 people who had the right to be on the list but never were included on it. This action was begun in order to get the mailing list updated for the next Membership Secretary. Before this update, the list had around 1000 members, and right now, after the new subscriptions and the removal of those who requested this, the list has 1429 members.

FF points out that the most urgent task now is to decide on the procedure for new IASPM members to be subscribed to the mailing list. FF suggested 3 actions: 1) to urgently prepare a Subscribe Form to be submitted to all the new members. This form would then need to be sent to the Membership Secretaries of all branches, and International Members; 2) to verify whether a footer explaining how to unsuscribe can be added to each email on the list; 3) to guarantee the maintenance of a full database of members similar to those that existed in 1982. This general database will help the work of the Treasurer and the Membership Secretary, and will be essential if we introduce electronic voting at future General Meetings.

MGQ and JC confirm that the members appear in the different branches' membership lists, but that there is not a general database of members. Regarding the unsuscribe message, JC is looking into the best way to introduce it. In order to create a general database, JC will prepare a complete updated members list and FF will help him to create it. This database should be updated periodically in the future for newly arriving members, and using a unified template for use by the MS of every Branch (MGQ informs us this template already exists, but some branches do not use it).

Finally, MGQ pointed out that membership lists from the branches have not been updated for this year, as usual, since annual fees are collected retrospectively, so each January the Treasurer and Membership Secretary ask for branches' membership lists updated at 31 December of the previous year. Therefore, members who have just joined IASPM may not appear on the latest membership lists that we have received.

5. Modification of the Statutes and Rules of Procedure

We discuss the modification of the Statutes proposed previously by mail. The following changes are approved:

3.2 organizing regular conferences, *at least biennial* [before "3.2. organizing regular conferences"]

4.2 Institutional membership is open to all non-profit-making organisations, institutions and associations interested in any aspect of popular music. It is also open to *international non-profit-making organisations* whose purposes are connected with those of the Association, as well as to branch committees of such organisations [before: "international organisations"]

 4.4 Individuals who have made exceptionally distinguished contributions to the work of the Association may, upon recommendation of the Executive Committee, be elected Honorary Members by the General Meeting [added point]

5.1 A branch of the Association may be formed when at least five of the Association's members resident *in the same country or, where co-operation between countries* is more feasible, when five or more members in such a group of countries agree to do so. [before: "in the same nation or, where co-operation between nations"]

8.1 All members are entitled to attend the General Meeting. *The General Meeting has a quorum when there are members of the Association present. In order to calculate the number needed for a majority the quorum will be equal to the number of members attending when the General Meeting is opened.* [added sentences]

9.2 The Executive Committee consists at least of a Chairperson, a General Secretary, a Treasurer/Membership Secretary, a Publication Officer, *and a representative, elected by the General Meeting, of the members in charge of the organisation of the next biennial conference.* [added sentence]

9.6 Members of the Executive Committee may belong to other academic organisations and even serve on their boards. However, they must declare their membership at the beginning of their term, and will abstain from taking part in any discussions that may result in IASPM concluding agreements or co-operating with the academic organisations or institutions of which they are members. [added point]

~~10.1 In order to support the administration of the association, the Executive Committee can propose to the General Meeting:~~
~~a. to establish an office; or~~
~~b. to come to an agreement with another institution for IASPM's administration~~. [deleted point]

We discuss the modification of the Rules of Procedure proposed previously by mail. The following changes are approved:

1.2. (...) If, by that date, they have not been received, a memo will be sent to advise the branch that its members will no longer receive IASPM information or be eligible to submit paper for the *biennial conference* (...).[before: "biannual conference]

2.1.2. (...) Each member attending the General Meeting *cannot represent more than one institutional member and two non-attending individual members.* [before: "cannot represent more than one institutional member or two non-attending members"]

2.2.1. The Executive Committee decides by a simple majority of expressed votes. Each member has one vote. *The committee has a quorum when two thirds (rounded to the closest integer) or more of its members are present, including the Chair.* [added sentence]

2.2.2. The Executive Committee may use telecommunications to hold meetings and consultations if such means are more feasible than meeting in person. [deleted sentence: "If voting proves necessary on such occasions, members of the Executive Committee shall confirm their votes in writing and send them, duly signed, to the General Secretary"]

3.2. The membership fee scale is gradated according to the following criteria:
   • *honorary, unwaged / students, waged, institutional and supporting members*
 [before: "waged, unwaged / students, institutional, supporting and honorary members"]

4. Modification of the Statutes. Modification of the Statutes and Rules of Procedure must be approved by the General Meeting *(majority required: two thirds of the quorum, as defined in the Satutes, 8.1.) ...* [before: "(majority required: two thirds of the votes expressed)]

6. Minutes approval

SM asks for comments or approval by mail of the definitive versions of the two last Minutes (meetings 10th and 11th), sent to the EC.