

IASPM EXECUTIVE COMMITTEE

SKYPE MEETING

18 December 2015 at 10am UK time

Present: Goffredo Plastino (GP), Jacopo Conti (JC), Sue Miller (SM), Ed Montano (EM), Emília Barna (EB), Julio Mendívil (JM)

Apologies: Ann Werner

1. Updates

EB reported that the process for changing signatories on the IASPM account was still on-going since August as the Cooperative bank lost some of the original signed documents. All were sent again in September but they are still asking for further proof of identity (with a different contact responding each time). EB is still not able to do bank transfers which have to be done via the Chair. Similarly, the PayPal account won't allow outgoing transactions to take place and despite the help of previous treasurer Violeta this has not yet been resolved. As previous executive members have changed address this is causing problems and won't accept Violeta's details as past treasurer.

GP responded that he would send the form again once EB confirms who to send it to. SM also has to send again. EB confirmed this would be the next step. Regarding the separate PayPal account EB suggested closing it and reopening a new one as this issue will be a problem every time there is a new executive. GP enquired why IASPM had a PayPal account and EM and EB informed the committee it was to save on bank transfer fees. EB said the problem happens once the balance received exceeds £2500. GP asked EB to see if Violeta can help resolve the issue and if not recommended we close it and open another.

JC mentioned that someone wanted to join IASPM from Israel where there wasn't a branch so how would they pay if not through PayPal.

EB replied payments can be made into the PayPal account but that no outgoing transactions could be made at present. Bank transfer can also be used. JC said he would let them know both payment types were available.

2. Conference deadlines

GP: deadline dates have been sent to the next conference Organising Committee. The OC has been reorganised from 21 to around 7 people or less, which is more manageable. Jan Hemming has said they will be able to have the website ready when the first call for papers goes out in March.

3. Conference Theme

GP asked EB about her draft of ideas on Popular Music and Technology. EB replied that it was only at a draft stage. GP said we would agree on a conference topic and then consult the OC. He asked for each member of the executive to draft a 5 or 6 line proposal for possible topic and strands and that we can then post and discuss via the exec email list. SM said she could draft one on Approaches and Techniques: Popular Music Study/Studies/Musicology. GP said a theme and strands had to be decided by the end of January.

4. Academic Committee

GP and JC have compiled a list which may need adding to if those asked decline.

5. Branch Newsletters

GP will send a request to all chairs to send in branch newsletters to post on the IASPM international website (in English). EM pointed out that this information was often out of date in the past. GP stated that as per the IASPM GM it was agreed that all IASPM members can access our branch lists on an individual basis, so we need a new webpage for this. EM asked why it was necessary when the information is available on the individual sites. GP replied that the international one would be in English thereby increasing accessibility. SM said it would be positive in that it would give a snapshot of the activities of all IASPM branches.

6. Conference Proceedings

The new sub-committee of GP, JC and EM have decided that Dropbox is the easiest system to use, after evaluating others such as Open Conference Systems platform. EM produced a one-page document outlining the pros and cons of all platforms. GP said the next conference abstract submission process would involve simple Word templates for abstracts and panels and a check

box at the end to enter or abstain from inclusion in any conference proceedings if accepted. GP said this acknowledges the importance of proceedings for some countries (not so relevant for Anglophone countries). This should make things easier for the organising committee and JM agreed saying this was a good idea (conference proceedings are the responsibility of the organising committee).

7. Payments

EB CrossRef (journal-related cost) invoice has been paid.

GP commented that the OC covered all EC costs for the last conference so IASPM funds were not used. GP asked JM if the current OC for Germany was seeking funding sources at present and JM confirmed that they were.

8. 2019 Conference

EM has been in touch with members of the 2019 organising committee as they want to know processes by the exec including input into the conference theme. GP said the EC is responsible for the conference theme but after the initial draft OC members can have some input as it is good practice to involve the local committee. The OC also has the power to invite keynote speakers and decide the overall presentation of the conference which is their responsibility.

9. Accommodation and timing of the 2017 Kassel conference

GP: participants booking for accommodation will need to be well in advance. Jan Hemming has suggested a day off within the conference for social activities/trips. SM said that often a pre-conference day event (with an extra fee?) can be arranged. There are likely to be a lot of abstracts for this conference. GP reminded that the AC decides on abstract acceptances, so the EC does not control the number of presentations.

10. Actions

All members of the EC to draft some themes and strands to post for discussion on the EC mailing list with a view to a final draft before the end of January.

SM and GP to send forms to the Cooperative bank once more.